

AGBA's Job # 4:

President

American University of Phnom Penh
Phnom Penh,
CAMBODIA

The American University of Phnom Penh is a private university with a non-profit mission founded upon a local initiative with the guidance and support of experienced U.S. educators. Our founders aspire to provide high-quality education to students in Cambodia and across the region here in Southeast Asia's historical and cultural heart.

Since 2013, AUPP has multiplied, from providing only three undergraduate programs to seven undergraduate programs and an MBA program. We are proud to be the only university in Cambodia to provide accredited U.S. degrees via dual-degree programs with partner U.S. institutions, including the University of Arizona and Fort Hays State University. Furthermore, AUPP's new digital Technology Center will increase our students' entrepreneurial opportunities to compete in a growing digital economy.

Position Summary:

The President of the American University of Phnom Penh serves as the Chief Administrative Officer at the discretion of the Group President and Chief Executive Officer, and Board of Trustees. The incumbent will execute directly or by delegating all administrative duties in connection with the university's operations. The incumbent will also provide visionary, strategic, forward-thinking leadership, promote sustainable procedures, excellence in teaching, practical learning, and lifelong student success. Furthermore, the President will lead our campus community in successfully implementing our long-term strategic goals developed with Group President and Chief Executive Officer for the programs designed with crucial institutional partners.

Mission Statement:

AUPP is a private English language higher-education institution in Cambodia that offers a high-quality American-style education grounded in Cambodia's culture. The university fosters socially

responsible behavior and lifelong learning and strives for student excellence by producing critical thinkers, innovators, and ethical leaders who make significant contributions to the world.

Responsibilities:

- **Serve as the institutional champion, building an effective and cohesive leadership team with a core commitment to academic excellence, student engagement, and student success.**
- **Sustain a highly qualified faculty and staff by committing to orientation, training, and information sharing, so employees are better equipped to help and motivate students. Providing faculty and staff opportunities to grow, engage and develop their professional expertise.**
- **Cultivate cross-campus collaboration between faculty, staff, and students while facilitating a culture of continuous improvement within the University.**
- **Serve as a highly visible ambassador for the University to the external community; establish innovative partnerships; represent AUPP at functions.**
- **Work closely with partner universities to ensure a solid and active engagement with the universities and successfully implement programs and services.**
- **Utilize data to inspire innovation and changes to improve student outcomes, encourage a spirit of collegiality, and demonstrate a talent for inspiring others to action.**
- **Stay abreast of Cambodia's laws, regulations, and policies, particularly those impacting the University.**

Skills:

- **Excellent oral and written communication skills with a talent for listening and forging consensus**
- **Ability to lead by example, using the highest academic and personal integrity levels in all interactions, and requiring the same from all community members.**
- **Possess the ability to create strategic partnerships with businesses, other universities, and other related organizations.**
- **Ability to maintain calming demeanor and rationale in a crisis or dynamic environment.**
- **Demonstrated ability to use sound judgment in decision-making and problem-solving.**
- **Demonstrated ability to plan, prioritize, and problem-solve broad strategic initiatives.**

- **You have demonstrated the ability to work effectively with diverse professionals, students and parents, community members, and constituencies.**
- **Ability to lead, inspire, supervise, and evaluate personnel to meet university goals and objectives.**

Preferred Experience and Education:

- **An earned doctorate or terminal degree**
- **An appropriate combination of academic and leadership experience, including a minimum of five years of leadership at the senior level.**
- **Familiarity with the American system of higher education**
- **Demonstrated understanding of, sensitivity to, and respect for diverse cultural backgrounds.**
- **Knowledge of and experience in preparing for institutional and program accreditation.**
- **Track record in advocating and understanding the tenets for student success.**
- **Demonstrated evidence of creating a united, cohesive team focused on teaching, learning, and student success.**

Working at AUPP:

AUPP offers a unique working environment and welcomes scholars from Cambodia and overseas. We have attracted experienced faculty and staff members from the U.S., Canada, the U.K., and various European countries. Our students are among the top in their generations; their growth is our motivation.

AUPP is a state-of-the-art campus located in northern Phnom Penh, the robust capital of Cambodia. The city and Cambodia, in general, are not only known for their rich history and culture but also for their friendly people.

Whether you are a young scholar seeking to build your academic career, a veteran educator looking for ways to contribute, or anything in-between, AUPP provides a supportive environment where you can succeed while contributing to the development of Cambodia.

More about AUPP at <https://www.aupp.edu.kh>

To apply, please submit the following documents to the Human Resources Office via

careers@aupp.edu.kh

Applications will be accepted until the position is filled.

- **A cover letter identifying how you meet the requirements for the President position and your minimum salary requirement.**
- **Curriculum Vitae, including a clear highlight of current occupation and a list of three references.**
- **Copy of your national I.D. card or current passport information page.**
- **Copy the highest and most relevant degree(s) and the corresponding transcripts. (Unofficial transcripts suffice for this stage.)**

Please use the designation: [President] - Full Name" in the subject line.

AUPP is committed to Equal Opportunity Employment and supports excellence through diversity. We encourage qualified applicants from historically underrepresented groups to participate in our recruitment efforts.

We strive to employ individuals who possess the skills and abilities necessary to effectively interact with a diverse population of students and fellow employees at AUPP. Our effort is to create a climate that recognizes, respects, and celebrates our differences.
